

Completed Template Sign-off Sheet

Please review the text on this form and past it into an email to Richard Consulting (info@rcbizdev.com).

Template Approval. I have thoroughly reviewed the Design Template/Templates currently residing at <http://www.draft.domainname.com/>, and agree that the design(s) for the "common" page elements (masthead, navigation bar, footer, page layout and color scheme) is/are complete and approved. I understand that any changes I require to the Design Template/Templates after this point will incur additional charges.

I understand that the second installment payment is now due and that an invoice will be forthcoming.